

MRC-AD/MIS/2026/MRC-AD/MIS/2026/025

Service Provider for Swapping of Engines between 2 Emergency Response Vehicles

Type of Contract	Firm
Duration	1 week from confirmation
Remuneration	MVR 50,000.00 to 85,000.00 based on financial proposal

Background

The Maldivian Red Crescent (MRC) is an independent, voluntary, humanitarian organization established through the Maldivian Red Crescent Law (Law 7/2009). MRC's primary objective is to provide humanitarian aid and prevent and alleviate human suffering. It is the 187th member of the world's largest humanitarian movement — the International Red Cross and Red Crescent Movement – which every year helps millions of people whose lives have been devastated by crises or conflict. The Maldivian Red Crescent aims to be the nation's leading humanitarian organization, with Units spanned all over Maldives.

Scope of Assignment

The service provider will be expected to carry out the below services.

- 1- Towing of grounded vehicle from MRC Headquarters in Hulhumale' to the garage
- 2- Towing of grounded vehicle from the garage to MRC Headquarters
- 3- Removal of engine and gearbox from one vehicle
- 4- Removal of engine and gearbox from a second vehicle, and installation into the first vehicle
- 5- Engine that is being transferred is to be overhauled
- 6- All necessary documentation to be provided by the garage for the amendment of vehicle registration from the Ministry of Transport.

The vehicles involved are Toyota Hiace (KDH222R-LEMDY) of engine variant 2KD. Both vehicles are diesel engines with 5-speed manual transmissions.

Reporting Line

The focal point for the service provider will be the finance department of MRC.

Qualifications & Experience

The service provider is expected to meet the requirements below.

- 1- Minimum 5 years' experience undertaking similar work (Reference letters for the work carried out are desirable).
- 2- Have a dedicated mechanical garage space capable of catering to B2 vehicles.
- 3- Have dedicated staff capable and with experience maintaining and repairing vehicles of similar calibers.
- 4- Ability to source and procure parts locally or internationally that meet the standards required.
- 5- Proven ability to deliver high quality results under tight deadlines.
- 6- Must possess necessary permits to carry out engine transfers and related work.
- 7- Previous work with MRC or NGO experience in a similar role is highly desirable.

Terms & Payments

The service provider is to provide a quotation for the work outlined above within the range of MVR 50,000.00 to MVR 85,000.00. A purchase order will be raised once confirmed and an invoice is to be raised upon completion of services. Invoice will be paid within 7 working days once registration updated is accepted by the Ministry of Transport.

Evaluation Criteria

The service providers will be evaluated based on the following criteria:

Details	
Quality of Work (portfolio & past experiences)	25%
Professional Experience & Capability in Maintenance & Repair of Vehicles	25%
Financial Proposal (quotation)	50%
Total	100

Code of Conduct

During the term of service agreement, the MRC Code of Conduct must be signed and thoroughly followed by the service provider.

Submission Requirements

All interested should email their expression of interest to vacancies@redcrescent.org.mv before **14:00 on 12th February 2026**, along with the following documentation:

- Copy of Business Registration
- Letter of Expression of Interest (EOI)
- Financial Proposal (quotation for the work outlined above)
- Detailed Company Profile and letters of work experience (experience will be evaluated based on the documents submitted)
- Portfolio/examples of similar assignments that you have undertaken (to assess the quality of work)
- Copy of Document from Ministry of Transport permitting the garage to replace parts of the vehicles (if not included in company profile)